



## Call for Entries

# 13TH EDITION OF THE INTERNATIONAL IMAGE CONTEST OFFICIAL RULES

### General Rules

1. The submission of works and documents online implies the acceptance of the terms and conditions of this Call.

2. The finalists whose address is outside the Metropolitan Zone of Pachuca will be provided with free accommodation for them plus **one** companion (double room, breakfast included) **for one night** (please check point 7 section IV of this Call), **at the hotel determined by the International Image Festival (FINI)**, with the purpose of facilitating your presence in the awarding ceremony and the inauguration of the exhibition of the selected Works.

To provide the accommodation cited in the previous point, it is imperative to confirm your attendance by March 29, 2024, to the following e-mail address [concursofini@uaeh.edu.mx](mailto:concursofini@uaeh.edu.mx), with the issue: "2024 FINI Contest Accommodation Confirmation"

### Specifications for the submission of works

3. In the format referred to in point 2 section IV of the Call, the **complete and correct** data must be included in order to include the digital images afterwards. (PHOTOGRAPHY, ALTERNATIVE TECHNIQUES, AND POSTER).

4. The participants of the SHORT FILM genre must write a link with the corresponding access code to visualize the work. In addition, they must attach a synopsis of the submitted work, with a maximum length of 1000 characters (the system will not accept more).

5. For the genres of PHOTOGRAPHY OR ALTERNATIVE TECHNIQUES, each participant should register a series of 4 (four) images that show a unified topic. They must have the following characteristics: **landscape orientation**, 72 DPI of resolution, in JPG or PGN format, RGB mode or grayscale, at 8 bits, with a minimum weight of 1 MB and maximum 2 MB (each one). The participants must attach a conceptual text of the work of maximum 1,000 characters (the system will not accept more).

6. In the case of the ALTERNATIVE TECHNIQUES genre, the works must be presented in a 2D shape. No 3D works will be accepted.

7. For the genre of POSTER, each participant **must** register online for only **one design**. The files must have the following characteristics: **portrait orientation**, 72 DPI of resolution, in JPG or PGN format, RGB mode, with a minimum weight of 1 MB and a maximum 2 MB. The participants must attach a conceptual text of the work of maximum 1,000 characters (the system will not accept more).

8. The SHORT FILMS must –strictly- be subtitled in **Latin-American Spanish** in case Spanish is not the original Language. If the original Language is not English, in addition to the Latin-American subtitles, it must have English subtitles. In case of submitting a video that does not comply with the aforementioned, it will be disqualified with no liability for the UAEH and the FINI.

9. The participants of the SHORT FILM genre must attach a synopsis of the submitted work, with a maximum length of 1000 characters (the system will not accept more).

10. Once the system verifies that the data and the work have been registered correctly, it will issue a receipt with a number for each participant. **It will be the participant's responsibility to keep his/her register number and to remember the work(s) with which he/she is participating**. On the contrary, he/she will be unable to continue with the process, with no liability to the UAEH or FINI.

11. The information on the identity of the participant will remain under the custody of the person in charge of the Department of Finance of the International Image Festival and will be used for administrative purposes and for checking the registered information; however, no one will have access to it, including the members of the Jury, until the selection of the finalists is over.

### Submission specifications for sending documents and materials by e-mail

12. Once the register is done, participants must send a file by Google Drive to the following e-mail: [concursofini@uaeh.edu.mx](mailto:concursofini@uaeh.edu.mx) with the following **SCANNED** documents:

I. Regardless of the genre and taking into account the category they are participating in, all the participants must send :

a) Official voter identification card on both sides, on the same page, or passport, both **VALID AND PERFECTLY LEGIBLE**.

b) A **GOOD QUALITY PHOTOGRAPH**, FACING THE CAMERA, in JPEG or PNG format, if it applies, the corresponding credit must be indicated. The sending of said photography implies the authorization without reservations to use it for disseminating purposes.

In the case of the **FINALISTS** in the **STATE OF HIDALGO** and **NATIONAL** categories of the SHORT FILM genre, the submission of the aforementioned photograph implies the authorization to send it to the FilminLatino and SUMA TV managers so that they can use it in the platform and as part of the dissemination materials of their social networks.

c) The declaratory letter referred to in point 7 section III of the Call for Entries must be **printed and filled out in perfectly legible block letters in blue ink and signed in the same ink**.

II. For participants in the **STATE OF HIDALGO** category, it is imperative to send a legible birth certificate issued as recently as possible.

III. For participants in the POSTER, PHOTOGRAPHY, AND ALTERNATIVE TECHNIQUES genres, they must send in PDF format the data sheet that can be downloaded from the following link: [:.....](#), **said format must be filled out and signed on every page**.

IV. For participants in the SHORT FILM genre, they must send in PDF format the data sheet filled out and signed on every page, and that can be downloaded [from the following link :.....](#)

13. Regardless of the genre and category in which they are participating, **the subject line of the e-mail** should include (Register number), (Category), (Genre). The name of the folder, files, and/or materials must correspond to its content.

### Submission specifications for finalists

14. The finalists of the genres PHOTOGRAPHY and ALTERNATIVE TECHNIQUES will be responsible for sending the digital files of their images in high resolution; these should be in TIFF format, RGB mode or grayscale, 8 bits, at 300 DPI of resolution, adjusted horizontally and with measurements of **90x60cm**. Besides, they must send the files of the works with which they are participating in JPG format. The material mentioned must be sent by WeTransfer to the following e-mail: [concursofini@uaeh.edu.mx](mailto:concursofini@uaeh.edu.mx). The subject line of the e-mail must be FINALIST, (Category), (Genre), and (Participant's register number).

Failure to comply with the above will result in disqualification with no liability to the UAEH or the FINI.

15. The finalists of the POSTER genre will be responsible for sending the digital files of their images in high resolution; these should be in TIFF format, RGB mode, at 300 DPI of resolution, adjusted vertically, and with measurements of **60x90cm**. Besides, they must send the files of the works with which they are participating in JPG format. The material mentioned must be sent by WeTransfer to the following e-mail: [concursofini@uaeh.edu.mx](mailto:concursofini@uaeh.edu.mx). The subject line of the e-mail must be: FINALIST, (Category), (Genre), and (Participant's register number).

Failure to comply with the above will result in disqualification with no liability for the UAEH or the FINI.

16. The finalists of the SHORT FILM genre will be responsible for sending by Google Drive to the following e-mail: [concursofini@uaeh.edu.mx](mailto:concursofini@uaeh.edu.mx):

- a) The video with which they are participating in HD (1920 x 1080) in any of the following formats:
  - Exhibition format: File.mp4 (MPEG-4). Codec H.264, of at least 10Mbps.
  - Stereo audio or multichannel 5.1 AAC 48 kHz.
  - Aspect Ratio: 16:9
  - Frame Rate acceptable\_ 23.97, 24, 25, 29.97 ó 30 fps
- b) Subtitle file must be in .srt format
- c) **PRESS KIT**
  - The trailer of the video with which they are participating in HD (1920 x 1080) in the following formats:
    - \* Apple Prores HQ\*.MOV of at least 40 or 50 Mbps.
    - \* mp4 file (MPEG-4). Code H.264, of at least 10 Mbps
    - \* Audio stereo o multichannel 5.1AAC 48kHz
  - Graphic material of the participant documentary video with a minimum quality of 1000px \* 800px in JPEG or PNG extension.
  - Poster in portrait format (credit) 1943px \* 3000px or proportional, in image file extension jpeg or png and in .psd or .ai file (editable). This material is mandatory.
  - Five frames of the film in JPEG or PNG extension. Mandatory material.
- d) In addition, those participating in this genre, in the **STATE OF HIDALGO** and **NATIONAL** categories, must attach the following documents, which will be returned in the mail informing that they are FINALISTS:

- The **"Requirements for new films in FilminLatino"** form, which must be filled out in accordance with the established in the same form and signed with blue ink on each of its pages.
- The **"FilminLatino Letter of Authorization"** duly filled and signed.

17. The subject line of the mail, referred to in point 16, must be FINALIST, (Category), SHORT FILM, and (Participant's register number). The name of the attached files and/or materials must correspond to its content.

18. In case point 16 is partially omitted, upon request of the International Image Festival, said omission might be rectified within the 3 (three) natural days following the request. However, the total or partial omission of the application to correct the corresponding issues will cause automatic disqualification with no liability for the FINI or the UAEH.

### Payments on account of awards

19. The payment **will be made within the 30 labor days after the awarding ceremony, as long the participants have complied with the process and submitted documentation via e-mail to the FINI Department of Finance. On the contrary, the term will count as of the required documents are sent.**

20. **For the STATE OF HIDALGO and NATIONAL categories, the deadline for the winners to collect the prize will be December 31, 2024.**

21. Participation in the International Image Contest of the FINI 2024 implies the acceptance of the **times and payment processes determined by the International Image Festival and the Universidad Autónoma del Estado de Hidalgo.**

22. For awarding purposes in any category and genre of the contest, it will be the winner's responsibility to check the announcement referred to in point 6, section IV of the rules this Call for Entries and to answer the communications of the International Image Festival.

23. The payment of the corresponding prize to the **STATE OF HIDALGO** and **NATIONAL** categories, in any of its genres and places, will be made by electronic transfer, so it is essential, under the responsibility of the winner, to have a **bank account in their name enabled to receive transfers and different from a payroll account** at the time they process their payment.

24. The payment of the prize corresponding to the **INTERNATIONAL** category will be made in accordance with the established in point 5 section V of the rules of this Call.

25. In the case that **winners** of the **INTERNATIONAL** category do not have the requested on point 4 section III of the rules of this Call, the Universidad Autónoma del Estado de Hidalgo and the International Image Festival will not be able to grant the prize, therefore it will be cancelled with no legal responsibility.

The participants, before registering to this Contest, must make sure that their country, financial institution they use, or their own individual self are not sanctioned in the OFAC Sanctions Lists (Office of Foreign Assets Control) which you can consult in the following link <https://pplft.cns.gov.hk/lista-ofac> on the basis of an Executive Order from the Department of the Treasury of the United States of America, as well as from the FATF (Financial Action Task Force). The former, in order to be able to receive the electronic transfer being the prize, in case they result winners.

In the case that the winner does not have the requested above, the Universidad Autónoma del Estado de Hidalgo will be able to cancel the prize with no legal responsibility.

### Tax payment.

28. The person who wins, independently of the category and genre he/she is participating in, will be responsible for the payment of taxes and applicable charges according to their country of origin.

### Unforeseeable circumstances

29. It is understood that the winning contestant accepts as of the moment of their participation that the Universidad Autónoma del Estado de Hidalgo may not grant one or several prizes, with no legal responsibility whatsoever, due to a unforeseeable circumstance, force majeure, global or national financial crisis, devaluation or currency crisis, unavailability of resources, natural phenomena, revolutions, riots, rebellions, sabotage actions, theft, casualties, acts of payment suspension or delivery of funds that affect the assets or fund that the university obtains to grant the prizes, as well as the impossibility to deliver one or several prizes not attributable to the University.

### Civil and criminal liability

30. If the winner would have committed error, deceive, fraud, identity theft, misappropriation or misuse of intellectual property, industrial property, copyright, digital rights, materials, properties, possessions of a third party, malicious or dishonest conduct in order to obtain or cash the prize, the Universidad Autónoma del Estado de Hidalgo will be released of any legal responsibility for these acts or events and could claim damages to the winner that have committed these acts or events described herein.

### Jurisdiction et compétence

31. Any dispute that may arise, related to the compliance of the obligations incurred based on the International Image Contest organized by the Universidad Autónoma del Estado de Hidalgo, will be subject to the Mexican laws and procedures, and will be solved in Mexican Courts, regardless of the nationality of the participants of the contest, therefore, they resign to claim the application of foreign legislations.